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## Syllabus

Section	Subject	Time Estimated
1	Welcome and Introduction	90 min
2	Setting Up Job Cost	120 min
3	Estimating	60 min
4	Job Maintenance	60 min
5	Job Field Report Entry	30 min
6	Lab Exercises 1 & 2	20 min
7	Integrating with A/P	75 min
8	Integrating with Payroll	60 min
9	Integrating with P/O	45 min
10	Integrating with I/M	30 min
11	Posting Cost and Billings in Job Cost	60 min
12	A/R Entries and Reports	45 min
13	Reports and Period End	30 min
14	Review	10 min
15	Lab Exercises 3 & 4	45 min
	<b>Total Time</b>	<b>13 hours or 2 days</b>

## Job Cost Objectives:

- Welcome and Introductions
- Introduction and Overview of MAS 90 Job Cost
- Setting up Job Cost
- Estimating
- Defining Jobs
- Posting Various Types of Costs to Jobs
- Billing for a Job
- Job Close Out Process Analyzing Jobs
- Period End