



Inventory Management For Manufacturing

Certified Training Course



CONTENTS

Welcome and Introduction

Integration
The Company

Setting Up Inventory Management

Inventory Management Options
General Ledger Account Maintenance
Pricing Options
Price Code Maintenance
U/M Conversion
Product Lines
Warehouse Codes
Buyer/Planner Code
Bar Code Printer Maintenance
Entering Inventory Items
Converting from Another I/M System

Processing Inventory Management

Transactions

Entering Transactions
Updating Transactions
Negative Cost Tiers
Physical Inventory

Reports

Inventory Item Reports
Tracking Transactions
Management Reports

Automatic Cost/Price Change

Sales Promotions

Inventory Management Utilities

Period End Processing

Syllabus

Section	Subject	Time Estimated
1	Welcome and Introduction	20 min
2	Setting Up Inventory Management	150 min
3	Processing	60 min
4	Additional Processing	45 min
5	Reporting in Inventory Management	30 min
6	Utilities and Period End	30 min
7	Review	15 min
8	Lab	40 min
	Total Time	390 min or 6 1/2 hours

I/M Objectives:

- Demonstrate the capabilities of I/M.
- Learn how to set up Inventory Management.
- Learn how to enter inventory items.
- Learn how to enter and update transactions for inventory items.
- Learn how to use the tools available for counting and updating physical inventory.
- Learn how to use I/M reports and inquiry options to evaluate your inventory.
- Learn steps for closing a period in I/M.